

Common Requisitions

Index

<u>Catalogue Number</u>	<u>Description</u>
1	Title
2	Originating Paragraph
3	Paragraph 1 / Next-of-kin
4	Will
5	Marriage
6	Capacity
7	Domicile
8	Documents
9	E.D. Papers / N2.1 & N4.1 / Estate Value
10	Rule 7 & 8
11	Minority / Life Interest
12	Form
13	Nomination
14	Renunciation
15	Power of Attorney
16	Identity
17	Proposed Amendment / Future Reference
18	Caveat
19	Resealing
20	Surety
21	Grant Amendment
22	Others

Catalogue 1 - Title

Catalogue Number	Text
1.1.	The name(s) of the deceased in the title of all the affirmations and the E.D. papers are not the same. Please amend the name(s) in all the affirmations or in the E.D. papers where appropriate. (E.D. papers may be released in the usual manner, if required.)
1.2.	To show the marital status of the deceased. (spinster/married woman/single woman/widow/concubine/bachelor?)
1.3.	To show the last occupation of the deceased. (If he was a clerk before retirement, please describe him as "retired clerk".)
1.4.	To show the correct late address of the deceased.
1.5.	To show the correct (proper writing of the) Chinese name of the deceased.
1.6.	To show the name/late address of the deceased in English transliteration at ()

Catalogue 2 - Originating Paragraph

Catalogue Number	Text
2.1.	To show the occupation of the applicant.
2.2.	To add "jointly and severally" before "solemnly and sincerely affirm/make oath".
2.3.	To show the correct address of the applicant.
2.4.	To show the temporary address of the applicant.
2.5.	To show the Chinese name, if any, of the applicant.

Catalogue 3 - Paragraph 1 / Next-of-kin

Catalogue Number	Text
3.1.	Please amend as proposed in pencil if those be the cases.
3.2.	Para 1 - to show the correct date of death of the deceased.
3.3.	Para 1 - to show the correct place of death of the deceased.
3.4.	Para. 1 - to show the place where the deceased died domiciled.
3.5.	To show (a) whether the deceased died on an unknown date; (b) the date he/she was last known/seen to be alive; and (c) the date and place where his/her dead body was found in accordance with page 170 (para 4.151) of Tristram and Coote's Probate Practice, 30th edition.
3.6.	Since the deceased died leaving his/her parent surviving, it appears that the deceased's sibling is not entitled to the estate (s.4(4), Cap.73 refers). Please delete the sibling from para. 2.
3.7.	To show whether the predeceased had any children or issue during his/her lifetime and to include such issue in para. under the per stirpes rule, since they, if any, are entitled to share in the estate.
3.8.	To include the lawful husband/lawful (kit-fat) widow and relict/son/daughter of the deceased who has since deceased.
3.9.	To show whether the predeceased had any lawful children or issue during his/her lifetime other than those shown in para. .
3.10.	(i) To include the particulars of the natural and lawful parent(s) of the deceased, since the deceased died without issue and the value of the estate exceeds \$1,000,000.00. (Your attention is drawn to S.4(4) of Cap.73). (ii) Subject to (i) above, please also amend para _____ to show the correct

	entitlement of the applicant to the estate.
3.11.	(i) To delete the issue of the deceased from para. 2 of (1), since the value of the estate does not exceed \$500,000.00. (Your attention is drawn to S. 4(3) of Cap. 73) (ii) Subject to (i) above, please also amend to show the correct entitlement of the applicant to the estate. (Your attention is drawn to para. 6.385 of Tristram and Coote's Probate Practice, 30th edition).
3.12.	It is observed from that is described as the son/daughter of the deceased, but he/she has not been included in para 2 of (1). Please clarify and amend (1) appropriately.
3.13.	To show whether the deceased had any siblings during his/her lifetime other than those shown in para. .
3.14.	It appears from the age(s) of that he/she/they was/were born before the deceased's marriage, please amend para 1 to show his/her/their correct description. (Your attention is drawn to para. 6.233 at page 312 of Tristram & Coote's Probate Practice, 30th edition.)
3.15.	Subject to the above, please amend (1) to show the particulars of the co-habitation of the applicant and the deceased prior to their marriage. (The particulars should include the place and date of commencement of the cohabitation and whether any children were born during their cohabitation.)
3.16.	To show by whom were the issue begotten to the deceased.
3.17.	To show whether the deceased had any lawful children or issue during his/her lifetime other than those shown in para. above.

Catalogue 4 - Will

Catalogue Number	Text
4.1.	To show the names and ages of the beneficiaries named in the Will.
4.2.	To show whether there is any residuary legatee and devisee holding in trust for any person named in the Will.
4.3.	To show whether there is any residuary legatee or devisee for life named in the Will.
4.4.	To show whether there is any residuary legatee or devisee named in the Will.
4.5.	Please file an affidavit by one of the two attesting witnesses to prove due execution of the Will. (Original Will may be released in the usual manner to be marked as an exhibit.)
4.6.	Please file an affidavit to prove the handwriting and signature / plight and condition of the Will of the deceased. (Original Will may be released in the usual manner to be marked as an exhibit.)
4.7.	Please file a verifying affidavit as to the other Will(s) of the deceased and to exhibit an attested copy of the other Will(s), if any. (See para 3.189 of Tristram and Coote's Probate Practice, 29th edition.) (Original Will may be released in the usual manner to be marked as an exhibit.)
4.8.	Please provide authority that the applicant can be regarded as the executor of the Will of the deceased. (Please consider whether the applicant is the executor according to the tenor of the Will of the deceased.)
4.9.	Please confirm by letter whether the Will of the deceased only consists of (nos) sheets of paper as it is not wax bound.
4.10.	To show the correct description of the applicant with reference to rule 19 of Non-Contentious Probate Rules, Cap.10 in applying for the grant.
4.11.	Please confirm if the Will search has included a search among the title deed of the deceased's property that he/she had used as his/her residence, and that whether any Will has been found.

4.12.	Since there is no express restriction in the Will that the Will is intended to deal only with the property mentioned in the Will, please provide evidence of contrary intention of the testator in order that the executor can apply for a limited grant.
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Catalogue 5 - Marriage

Catalogue Number	Text
5.1.	To show whether the deceased was the lawful kit-fat wife of the applicant/ or otherwise, please file photocopy of her marriage certificate.
5.2.	To show whether the applicant has any lawful wife or concubine other than the deceased.
5.3.	Since the deceased's customary marriage was contracted in China after 1.5.1950 when the marriage law of China was operative, please advise why the deceased's customary marriage was valid and the applicant may apply in his/her capacity as the lawful husband/lawful kit-fat widow and relict of the deceased.
5.4.	Please file an affidavit to prove the concubinage of the deceased and .
5.5.	To show whether the deceased/ was accepted by the lawful kit-fat wife as 's/the deceased's concubine.
5.6.	To show the date, place and mode of the concubinage and whether the deceased/ was accepted by the lawful kit-fat wife and family members generally as the concubine of /deceased.
5.7.	To show whether the deceased had any lawful wife/concubine other than .
5.8.	Please file an affidavit to prove the co-habitation of the deceased by the co-habitant/competent independent witness.
5.9.	To show whether the deceased/applicant was ever married to any person other than the applicant/deceased.
5.10.	To show the place, date and mode of the deceased's marriage.
5.11.	To show whether the deceased had any concubine.
5.12.	To show whether the applicant has any concubine.

Catalogue 6 - Capacity

Catalogue Number	Text
6.1.	To show the correct description and entitlement of the applicant to the estate in applying for the grant. (Your attention is drawn to para 6.361 at page 264 of Tristram and Coote's Probate Practice, 29th edition.)
6.2.	To show the entitlement of the applicant to the estate in applying for the grant. (Your attention is drawn to para 6.361 at page 264 of Tristram and Coote's Probate Practice, 29th edition.)
6.3.	Since the deceased was survived by his/her spouse who has since deceased and the value of the estate is under \$500,000.00, it appears that the applicant is not in the position to apply for the grant without obtaining a leading grant to the estate of the spouse. Please consider.
6.4.	It appears that the applicant is not in the position to apply for the grant to the estate as one of the persons entitled to share in the estate notwithstanding the renunciation of the spouse of the deceased as the estate is under \$500,000.00. Please advise and confirm the correct capacity of the applicant in applying for the grant with reference to r.21(4) of Non-Contentious Probate Rules.
6.5.	To show the correct description and entitlement of the applicant to the estate in applying for the grant. (Please note that the deceased died after 3.11.1995 and the gross

	value of the estate is under \$500,000.00 - your attention is drawn to para 6.361 at page 264 of Tristram & Coote's Probate Practice, 29th edition.)
6.6.	It appears that the applicant, being the sibling of the deceased, is not in the position to apply for the grant notwithstanding the renunciation of the parents of the deceased (See Section 4(6) of Cap.73). Please consider.
6.7.	To show the complete and full description of the applicant in applying for the grant under the per stirpes rule.
6.8.	Please file expert opinion to show that the applicant is in the position to apply for the grant as far as Tsing Law is concerned.
6.9.	To show whether the 1st applicant consents to the grant being limited for the use and benefit of the infant(s).
6.10.	To show the usual limitation for the use and benefit of the infants.
6.11.	To show the usual limitation for the use and benefit of the donor.
6.12.	It appears that the applicant, being the lawful parent of the deceased, is not in the position to apply for a grant to the estate of the deceased as the said parent is not related to the deceased by blood - see para 1395 Halsbury's Laws 4th Ed., Vol. 17. Please consider.
6.13.	To enable the processing of this application, please apply to the High Court for an order under Part II (Mental Health Ordinance) for the appointment of a committee in taking out the grant for the use and benefit of the (name of MIP).

Catalogue 7 - Domicile

Catalogue Number	Text
7.1.	To show the place of domicile of the deceased.
7.2.	The deceased died outside Hong Kong, please file a copy of the deceased's permanent Hong Kong Identity Card to prove he was domiciled in Hong Kong.
7.3.	The deceased was of nationality; please file a copy of the permanent Hong Kong Identity Card of the deceased to prove that he was domiciled in Hong Kong.
7.4.	Since the deceased died before 1.3.2009, to show the place of domicile of the lawful husband of the deceased who has since deceased, as the place of domicile of a married woman follows that of her husband.
7.5.	Since the deceased died an infant, please amend (1) to show the place of domicile of his/her natural and lawful father / the most closely connected person. (The place of domicile of an infant follows that of the father before 1 March 2009. After 1 March 2009, the place of domicile is to be determined by the "most closely connected test" such as the parent's domicile, etc.)
7.6.	Please advise by letter the name and place of domicile of the husband of the deceased at the date of the death of the deceased. (Please note that the deceased died before 1.3.2009 and the place of domicile of a married woman follows that of her lawful husband.)
7.7.	To show in which Province of Canada the deceased died domiciled.
7.8.	To show in which State of the United States of America the deceased died domiciled.
7.9.	To show in which State of Australia the deceased died domiciled.
7.10.	Please file the rule 29 (NCPR) ex-parte application together with an affidavit of law in support within 4 weeks, failing which the application for grant is to be dismissed, and you would be required to file a fresh application together with the rule 29 ex-parte application [The case of In the Estate of Wu Yee Lai, HCAG 9657/2005 is referred.]
7.11.	Since the deceased died domiciled outside Hong Kong, please file an ex-parte application by affidavit for Registrar's Order under Rule 29 of Non-Contentious Probate Rules together with affidavit of law in support (pp. 399 - 402 of Tristram and Coote's Probate Practice, 26th edition refers.)

7.12.	Since minority/life interest arises under the intestacy, the ex-parte application for an order under rule 29 of the Non-Contentious Probate Rules should be made by two applicants. Please seek leave from Registrar by letter to withdraw this ex-parte application and file a fresh ex-parte application by two applicants.
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Catalogue 8 - Documents

Catalogue Number	Text
8.1.	Please file the death certificate of
8.2.	Please file an authenticated death certificate of together with a certified true English translation thereof prepared by a competent person acceptable to this court.
8.3.	Please file a full set of the copy Will for annexure to the grant to be issued. (Page(s) of the copy filed herein is/are missing.) (The original Will may be released in the usual manner if necessary.)
8.4.	Please file a copy of the Will without any markings for fiat of the Registrar.
8.5.	(i) Please file an engrossment copy of the Will showing the correct (identity card no.) for fiat of the Registrar (see para 3.267 Tristram and Coote's Probate Practice 30th edition). (ii) Subject to (i), please file a copy of the fiat copy Will (together with a certified true English translation thereof).
8.6.	Please file a fresh copy Will without any markings on the back sheet for annexation to the grant to be issued. (Original Will may be released in the usual manner.)
8.7.	Please file a better copy of the Will of the deceased for annexation to the grant to be issued. (Please note that part of the contents of the copy Will filed herein was impeded by the ribbon.) (The original Will may be released in the usual manner if necessary.)
8.8.	Please file a copy of the marriage certificate of the deceased.
8.9.	Please file a copy of the marriage certificate of the deceased which bears the translator's cross reference to the certified English translation together with the certified English translation thereof.
8.10.	Please file a copy of the birth certificate of the applicant/deceased.
8.11.	Please file a copy of the birth certificate of the applicant/deceased which bears the translator's cross reference to the certified English translation together with the certified English translation thereof.
8.12.	Please file a court certified or sealed copy of the decree nisi absolute (Divorce) to prove the dissolution of the marriage of the deceased.
8.13.	Please translate the , including the seal and stamp in foreign language into English/Chinese.
8.14.	Please file an affidavit or declaration by a competent translator verifying the true and correctness of the translation (A6.16, Tristram and Coote's Probate Practice, 30th edition).
8.15.	The death certificate of should be duly legalised by way of Apostille. Please complete. [() may be released in the usual manner.]
8.16.	The death certificate of should be duly authenticated. Please complete. (Please note that the signature of the issuing officer or the seal of the issuing authority of the death certificate should be authenticated by a proper authority of whose signature and seal should in turn be authenticated by the Consulate of the People's Republic of China there.)
8.17.	Please file a copy of the Hong Kong Identity Card of the deceased.
8.18.	Please file a copy of the death/birth/marriage certificate of with an endorsement thereon showing in which court file the original thereof may be found. (Your attention is drawn to para. 11 and 12 of PD20.1)

Catalogue 9 - E.D. Papers / N2.1 & N4.1 / Estate Value

Catalogue Number	Text
9.1.	Please file the duplicate copy of the schedule of property.
9.2.	Please file the duplicate copy of the Certificate of Exemption.
9.3.	Please file one more certified true copy of the schedule of property issued by the E.D. Office.
9.4.	Please file a copy of the other parts of the E.D. papers, the present E.D. papers filed do not show the other properties composing the aggregate total value of the estate, which is \$
9.5.	Please explain by letter why certified true copies instead of the original E.D. papers issued by the E.D. Office were filed.
9.6.	To show the correct principal value of the estate (value of S. 10A property be included).
9.7.	Please file a copy of the correspondence from the relevant Government department to show the amount of money payable by the Government to the estate. (Consideration will be given to para. of (1) and court fees payable after this requisition has been complied with.)
9.8.	Please advise by letter whether there is any other money payable by the Government to the estate apart from the death gratuity.
9.9.	To show the value of the estate disposed of by the Will.
9.10.	To show the reason for a nil grant to be applied for.
9.11.	The name(s) of the deceased in the title of all the affirmations and the E.D. papers are not the same. Please amend the name(s) in all the affirmations or in the E.D. papers where appropriate. (E.D. papers may be released in the usual manner, if required.)
9.12.	Please file the original safe deposit box inventory list and cause it to be annexed to Form N4.1. Please also annex a copy of the said inventory list to the copy Form N4.1
9.13.	Please confirm by letter whether the value of the estate as shown in the Form N4.1 exceeds \$500,000/\$1,000,000
9.14.	Please redraw Form N4.1 to show
9.15.	Subject to requisition , please redraw Form N2.1 to exhibit the fresh Form N4.1
9.16.	Subject to requisition , please file a copy of the fresh Form N4.1 for annexation to the grant to be issued.

Catalogue 10 - Rule 7 & 8

Catalogue Number	Text
10.1.	Please comply with rule 7 of the Non-Contentious Probate Rules, Cap. 10A. (If no property was held under the name of XXX, please amend (1) to show why it is necessary to include such name in the grant to be issued.)
10.2.	To show whether the deceased held any asset in his/her alias.
10.3.	Please comply with rule 8 of the Non-Contentious Probate Rules, Cap.10A. (Will may be released in the usual manner.) (Please note that the applicant shall mark the Will with an endorsement stating: "This is the original Will of, deceased marked 'A' by me referred to in my Affirmation/Oath for Probate/Administration (with Will annexed) dated". The solicitor or the Commissioner for oaths before whom () was affirmed shall also mark the Will with an endorsement stating: "This is the exhibit marked 'A' as referred to in the Affirmation/Affidavit of.....made on.....before me,.....")

Catalogue 11 - Minority / Life Interest

Catalogue Number	Text
11.1.	To show whether any minority or life interest arises under the Will.
11.2.	To show whether any minority or life interest arises under partial intestacy.
11.3.	Since the deceased was survived by issue under the age of 18 years, and the value of the estate exceeds \$500,000.00, it seems that minority interest arises under the intestacy. Please clarify why no minority interest arises under the intestacy.
11.4.	Since the deceased was survived by his widow+concubine+issue and the value of the estate exceeds \$500,000.00, it seems that life interest arises under the intestacy. Please clarify why no life interest arises under the intestacy.
11.5.	Subject to Requisition No.1 above, please consider seeking leave from the Registrar by letter to withdraw this application and file a fresh application by 2 applicants. (Your attention is drawn to s.25 of Cap.10.)
11.6.	Since the value of the estate is under \$500,000.00, it seems that no minority interest arises under the intestacy. Please clarify why minority interest arises under the intestacy.

Catalogue 12 - Form

Catalogue Number	Text
12.1.	Please note for future reference that the new Specified Forms which came into operation on 11 February, 2006 should be adopted.
12.2.	Please amend para. of () in accordance with para. of the Specified Form No. .

Catalogue 13 - Nomination

Catalogue Number	Text
13.1.	To include paragraphs 2 and 3 of the nomination at () by omitting the words "AND WHEREAS".
13.2.	To show the date and the particulars of the nomination at ().
13.3.	Since the deceased who died intestate was survived by his/her spouse together with issue of which is now of age and is entitled to share in the estate and may apply for a grant as such, it appears that he/she needs not to be nominated and appointed as the co-administrator by the spouse before he/she can apply. Please consider and seek the Registrar's leave by letter to withdraw the nomination at ().
13.4.	Para - to show the correct description/entitlement of the 2nd named applicant.
13.5.	(i) Please state the relationship of the person nominated with the minor. (ii) If the person nominated is not within the categories of persons listed in the bracket (i.e. the grand-parent or aunt/uncle), and that if there are such persons competent and willing to take a grant, please state why they are not nominated. Please further state the fitness of the person nominated to act as the co-administrator. OR (ii) If the person nominated is not the older sibling, please state why such sibling is not nominated. Please further state the fitness of the person nominated to act as the co-administrator.

Catalogue 14 - Renunciation

Catalogue Number	Text
14.1.	To show the particulars of the renunciation at ().
14.2.	A renunciation executed before a person other than a solicitor or person before whom an oath may be sworn is not acceptable (s.29(2), Cap.10 refers). Please file a fresh renunciation properly executed by the renunciant.
14.3.	Before leave is granted to withdraw the whole application, please file an ex-parte application to retract the renunciation of (see S. 31, Cap. 10)
14.4.	Madam Deputy Registrar has made an order in term of para. of the ex-parte application on . Please file a draft order for approval.
14.5.	Please file the retraction of

Catalogue 15 - Power of Attorney

Catalogue Number	Text
15.1.	To show the particulars of the power of attorney at () and whether the donor is residing outside Hong Kong.
15.2.	To show the usual limitation for the use and benefit of the donor.
15.3.	Since (donor) is now residing in Hong Kong, please advise why he/she may appoint an Attorney to apply for the grant under rule 30, NCPD, Cap. 10A.

Catalogue 16 - Identity

Catalogue Number	Text
16.1.	Please file an affidavit of identity.
16.2.	Please amend the affidavit of identity in accordance with Specified Form No. M2.1.
16.3.	Please identify the applicant in terms of para. of (1).
16.4.	A witness of identity should know the applicant for at least 5 years. The affidavit of identity filed herein is not acceptable. Please comply with requisition

Catalogue 17 - Proposed Amendment / Future Reference

Catalogue Number	Text
17.1.	Please amend () as proposed in pencil if those be the cases.
17.2.	For this case only, please note for future reference the proposed amendments made in pencil to () if those be the cases.
17.3.	For this case only, please confirm by letter the proposed amendment(s) made in pencil to para. of ().

Catalogue 18 - Caveat

Catalogue Number	Text
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18.1.	A caveat (HCCA of 201) has been entered against the sealing of a grant of representation to the estate of the deceased. Please search the relevant caveat file in the usual manner and deal with the caveat before consideration is given to this application.
18.2.	A warning to caveator has been entered on , 201 under HCCA /2010. Please comply with rule 44(11) of NCPR in the relevant caveat file.
18.3.	An appearance has been entered on 201 under HCCA of 201 . Please comply with rule 44(12) of NCPR in the relevant caveat file.

Catalogue 19 - Resealing

Catalogue Number	Text
19.1.	Each and every page of the Will annexed to the foreign grant should bear the seal or be certified by the court. Please comply with. (The foreign grant may be released in the usual manner.)
19.2.	Each and every page of the foreign grant should bear the seal or be certified by the court. Please comply with. (The foreign grant may be released in the usual manner.)
19.3.	Each and every page of the photocopy foreign grant for the file record should be duly attested by a solicitor or two clerks of solicitors' firm in Hong Kong. Please comply with. (The photocopy foreign grant may be released in the usual manner.)
19.4.	Please file a photocopy of the foreign grant which should be duly attested by a solicitor or two clerks of solicitors' firm for record of the court. (The foreign grant may be released in the usual manner.)
19.5.	Please file a certificate/letter from the issuing court to the effect that the grant of representation sought to be resealed here is still valid and has not been revoked.
19.6.	Please amend para. 2 to show the description (occupation for male and marital status for female) and capacity of the grantee.
19.7.	Please amend para. 3 to show the description (occupation for male and marital status for female) and capacity of the applicant.
19.8.	The name of the deceased in an application for resealing should be identical to that in the foreign grant to be re-sealed. Please therefore either cause the E.D. papers or the foreign grant to be amended appropriately. (Foreign grant or E.D. papers may be released in the usual manner whichever is required.)
19.9.	Please clarify why the applicant can apply to reseal the foreign grant issued by a court of probate in a country or place not specified in Schedule 2 of S. 49A of Cap. 10.

Catalogue 20 - Surety

Catalogue Number	Text
20.1.	Please provide sureties' guarantee (Rule 38 (1) () of Non-Contentious Probate Rules refers).
20.2.	Please provide sureties' guarantee (trust property).
20.3.	For the purpose of fixing the penal sum of sureties' guarantee, please file an up-to-date valuation report of the landed property (properties) as shown in the Schedule of Property / Schedule of Assets and Liabilities.
20.4.	Please advise by letter the likely award in the event the claims are successful for the purpose of fixing the penal sum of sureties' guarantee.
20.5.	Please file documentary proofs as to the assets of the proposed sureties.
20.6.	It appears that the applicant is not ordinarily resident in Hong Kong. Please advise by letter if this is so.

20.7.	For the purpose of fixing the penal sum of sureties' guarantee, please advise by letter the value of the estate with breakdown figures for each of the items given in the Schedule of Assets and Liabilities; and (if applicable) to provide copy of transaction reports, bank statements and/or up-to-date valuation report to prove the value thereof.
20.8.	Please be advised that the penal sum for sureties' guarantee has been fixed at HK\$.00.
20.9.	The proposed sureties at () have been accepted by the Registrar. Please draw up draft Sureties' Guarantee for approval.
20.10.	Please pay the filing fees of \$145 on the surety guarantee.

Catalogue 21 - Grant Amendment

Catalogue Number	Text
21.1.	Please file an application for amendment by way of affidavit by the grantee(s). (Your attention is drawn to Specified Form No. M4.2 which came into effect on 11 February, 2006)
21.2.	Please pay further court fees of \$_____.
21.3.	Please pay \$10.00 on praecipe being fees for endorsing amendment on copy schedule of property.
21.4.	Please file a further surety's guarantee for a guarantee penalty of \$_____.
21.5.	Please file an ex-parte application by way of affidavit by the grantee(s) for Registrar's Order to amend the name of the deceased. (Your attention is drawn to Specified Form No. M4.1 which came into effect on 11 February, 2006).
21.6.	Please pay \$ _____ on praecipe being fees for making alteration in grant pursuant to Order.
21.7.	Since the estate is now over \$500,000.00, minority interest arises under the intestacy. Please apply by way of ex-parte application for Registrar's order to add a second administrator to the grant. (Rule 24 of Non-Contentious Probate Rules refers.)
21.8.	Please file a consent of the proposed second administrator.
21.9.	Please file an affidavit of identity of the proposed second administrator. (The witness should know the deceased and the proposed second administrator for at least 5 years.)
21.10.	Please note for future reference the amendment in pencil made in paragraph _____ of _____.
21.11.	Please surrender the original grant for amendment.
21.12.	If the original grant is lost, please file an ex-parte application by way of affidavit by the grantee(s) for Registrar's order for the issue of a duplicate grant. In the affidavit, please include an undertaking that the applicant(s) would return the duplicate grant to the court in the event of the original thereof being found.
21.13.	Please file a certified copy of the Schedule of Property/Schedule of Assets and Liabilities (Form N4.1) dated _____ for the purpose of annexation to the duplicate grant.
21.14.	Please make an application by letter to Court for a certified and sealed copy of the Will for annexation to the duplicate grant.
21.15.	Please pay \$217 on praecipe being fees for duplicate grant and engrossing charges.
21.16.	Before consideration is given to the application for amendment, please advise by letter whether the value of the estate of the deceased as at the date of death is less than \$500,000.00
21.17.	Please file a fresh Additional Schedule of Assets and Liabilities (Form N4.2) and a fresh verifying affidavit (Form N2.3) in support. Please note the proposed pencil amendments made to () and () if those be the cases.

Catalogue 22 - Others

Catalogue Number	Text
22.1.	Please explain by letter the delay in making the application - the deceased having died in
22.2.	Please advise by letter whether the 2nd named applicant is also legally aided. If so, please file the relevant legal aid certificate.
22.3.	Please adduce evidence to show what attempts and efforts have been made to obtain the certificate of . Kindly also advise the best available evidence in hands before consideration is given to the request for waiver of the usual requirement.
22.4.	To show whether the lawful widow/husband of the deceased who died after the deceased has taken upon herself/himself a grant of representation to the estate of the deceased.
22.5.	Since the deceased died before 1.3.2009, to show the name and place of domicile of the lawful husband of the deceased at the date of the death of the deceased. (The place of domicile of a married woman follows that of her husband.)
22.6.	Leave is hereby granted for the whole of the present application be withdrawn. All the papers originally filed are to be kept in the court file for record purpose. However, the relevant documents that are to be relied on will be transferred to the new application file when fresh papers are filed.
22.7.	For revocation of grant, your attention is drawn to HCMP2542/08. Please submit your application at the appropriate forum.
22.8.	There is another application for the same estate (HCAG / is referred). Please deal with the said application before consideration is given to this application (see para 2.46 Tristram and Coote's Probate Practice 30th edition).

* * * The End * * *