

司法機構圖書證持有人更改個人資料申請表

Application for Change of Personal Data by Judiciary Library Card Holder

(請用英文正楷填寫,以便電腦處理 Please complete in BLOCK letters)

先生 Mr. 女士 Ms. 太太 Mrs.

中文姓名 Name in Chinese: _____

英文姓名 Name in English: _____ (surname)

_____ (other names)

香港身份證號碼 HK Identity Card No: _____ ()

圖書證電腦條碼 Library Barcode No: _____

請更新個人資料如下 Please update my personal data as below:

通訊地址 Correspondence Address: _____

聯絡電話/手提電話 Contact Telephone/ Mobile Phone no.: _____

職業 Occupation: _____

公司名稱 Name of Firm/Chamber: _____

辦公室地址 Office Address: _____

辦公室電話 Office Telephone No.: _____

電子郵箱 Email address: _____

申請人簽署 Applicant's Signature:

日期 Date: _____

Personal Information Collection Statement

Purpose of Collection

1. The personal data provided in this form will be used for processing your application for library card, compiling library usage statistics and maintaining a complete reader' s record.
2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

3. Nil

Access to Personal Data

4. You have a right to request access to and correction of your personal data provided in the application in accordance with the Personal Data (Privacy) Ordinance (Cap.486).
5. You should make your access request by completing the Data Access Request Form specified by the Privacy Commissioner for Personal Data under section 67 of the Personal Data (Privacy) Ordinance. The Form is accessible at http://www.judiciary.gov.hk/en/crt_services/pphlt/pdf/jud39e.pdf and available at all enquiry counters of the Judiciary.
6. Your right of access includes the right to obtain a copy of your personal data provided in the application subject to payment as promulgated by the Director of Accounting Services.

Enquiries

7. Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Librarian (Operation & Reference)
High Court Library, 38 Queensway, Hong Kong
Enquiry Tel: 2825 4485