

IN THE HIGH COURT OF THE
HONG KONG SPECIAL ADMINISTRATIVE REGION
COURT OF FIRST INSTANCE

(a) Case No. _____ / _____

General Reference

(a) Insert case number

(b) Insert name(s) of
Plaintiff(s)

(c) Insert name(s) of
Defendant(s)

BETWEEN

(b) (1)

Plaintiff(s)

and

(c) (1)

Defendant(s)

SUMMONS FOR DIRECTIONS

LET ALL PARTIES CONCERNED ATTEND before the *Registrar/Master _____
sitting in Chambers *(open to public) / (not open to public) at the High Court of Hong Kong, High Court
Building, 38, Queensway, Hong Kong on _____-day, the _____ day of _____,
200__ at _____ o'clock in the *fore/after noon, on the hearing of an application on the part of the
() * Plaintiff(s)/Defendant(s) _____ for an Order that:-

(d) State the order to be
obtained

(2) Order _____
rule _____ of the
Rules of the High Court

(e) State the costs order, if
necessary

(d) (3)

- i. The ()/all Plaintiff(s) and the ()/all Defendant(s) shall within _____ days from today file and serve a list of documents on each other, followed by inspection by each party within 7 days thereafter.
- ii. Leave to the ()/all Plaintiff(s) and the ()/all Defendant(s) to call _____ expert witness(es) respectively at the trial. The expert report(s) shall be exchanged and filed within _____ days.
- iii. The ()/all Plaintiff(s) may call _____ witness(es) at the trial and the ()/all Defendant(s) may call _____ witness(es) at the trial. Parties shall within _____ days exchange and file their witness statements.
- iv. The ()/all Plaintiff(s) and the ()/all Defendant(s) shall within _____ days after discovery of documents file and serve the hearsay notice and the counter notice, if any.
- v. The application for leave to set the case down is adjourned to the _____ day of _____, 200__ at _____ * a.m. / p.m. before the Listing Clerk at Room LG108B, Lower Ground Floor 1, High Court Building for fixing an appointment before the Listing Master.
- (e) vi. And that the costs of the said application be paid by the () *Plaintiff(s)/ Defendant(s) _____ to the () *Plaintiff(s)/ Defendant(s) _____.

Dated this _____ day of _____, 200__

Registrar

(f) Insert name of the person
taking out this summons

(g) Insert address of the
person taking out this
summons

This summons was taken out by: (f) _____ in person,
whose address is (g) _____
_____ Telephone No. _____

The following are the names/addresses of all persons / solicitors to be served with this Summons

(h) State the names and
addresses of all persons /
solicitors to be served
with this summons.

To: (h) (3) _____
Address _____

(i) Give the time estimate of
the hearing

(i) Time estimate:

_____ *min/hour/day(s)

Signed

_____ () * Plaintiff(s)/Defendant(s)

Foot-notes:

* Delete whichever is inapplicable

(1) Or to fill in details which appear on the originating document

(2) Set out the provision of the Rules of the High Court or relevant laws under which the application is made

(3) If the space here is insufficient, blank paper may be used and attached to this summons

(Revised – April 2006)