

IN THE HIGH COURT OF THE  
HONG KONG SPECIAL ADMINISTRATIVE REGION  
COURT OF FIRST INSTANCE

(a) Case No. \_\_\_\_\_ / \_\_\_\_\_

General Reference

(a) Insert case number

BETWEEN

(b) Insert name(s) of Plaintiff(s)

(b) (1)

Plaintiff(s)(Applicant(s))

(c) Insert name(s) of Defendant(s)

(c) (1)

and

Defendant(s)(Applicant(s))

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**LIST OF DOCUMENTS**

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The following is a list of the documents relating to the matters in question in this action which are or have been in the possession, custody or power of the above-named \* Plaintiff(s) (or Defendant(s)) \_\_\_\_\_ and which is served in compliance with Order 24, rule 2 (or the Order herein dated the \_\_\_\_\_ day of \_\_\_\_\_, 200 \_\_\_\_).

(i) The \*Plaintiff(s) (or Defendant(s)) has in his possession, custody or power the documents relating to the matters in question in this action enumerated in Schedule 1 hereto.

(ii) The \* Plaintiff(s) (or Defendant(s)) objects to produce the documents enumerated in Part 2 of the said Schedule 1 on the ground that (stating the ground of objection) <sup>(2)</sup> \_\_\_\_\_

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(iii) The \* Plaintiff(s) (or Defendant(s)) has had, but has not now, in his possession, custody or power the documents relating to the matters in question in this action enumerated in Schedule 2 hereto.

(iv) Of the documents in the said Schedule 2, those numbered \_\_\_\_\_ in that Schedule were last in the \* Plaintiff(s)' (or Defendant(s)') possession, custody or power on (stating when) \_\_\_\_\_ and the remainder on (stating when) \_\_\_\_\_

(Here state what has become of the said documents and in whose possession they now are.)

(2)

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## Notice to Inspect

Take notice that the documents in the above List, other than those listed in Part 2 of Schedule 1 (and Schedule 2), may be inspected at (the office of the solicitor of the above-named \*(Plaintiff(s)) (or Defendant(s)) (insert address) \_\_\_\_\_

or as may be) on the \_\_\_\_\_ day of \_\_\_\_\_, 200 \_\_\_\_ between the hours of \_\_\_\_\_ and \_\_\_\_\_.

To the \* Defendant(s) (or Plaintiff(s)) \_\_\_\_\_  
and his solicitors \_\_\_\_\_

Served the \_\_\_\_\_ day of \_\_\_\_\_, 200 \_\_\_\_ by \_\_\_\_\_  
of \_\_\_\_\_ solicitors for the \* Plaintiff(s) (or Defendant(s)).

\* Delete whichever is inapplicable

(1) Or to fill in details which appear on the originating document

(2) If the space here is insufficient, blank paper may be used and attached to this summons

(Revised – April 2006)