

IN THE HIGH COURT OF THE  
HONG KONG SPECIAL ADMINISTRATIVE REGION  
COURT OF APPEAL

**General Reference for Application to the Court of Appeal for Leave to Appeal / for Appeal**  
(from Award /Order of the Small Claims Tribunal /Labour Tribunal/Minor Employment Claims Adjudication Board)

**Note:** The Application is to be processed at **Counter 2, Appeals Registry**  
at Room G28, Ground Floor, High Court Building.

**Application for Leave to Appeal**

1. If any of the parties concerned is dissatisfied with the Judgment/Decision made by the Court of First Instance on the application for appeal from award / order of Tribunals, they can lodge an application for leave to appeal to the Court of Appeal within 7 days from the date of the Judgment/Decision. **The court fee for the application is \$1,045.** If necessary, parties may go to the “Resource Centre for Unrepresented Litigants” at Room LG105, Lower Ground 1 (LG1), High Court Building for further enquiries or for getting relevant materials for the application.

**Granting of Leave to Appeal**

2. When the application for leave to appeal is granted, the Applicant can process the appeal at the Appeals Registry within 7 days from the date of leave granted. And the Applicant has to pay **another court fee of \$1,045** for setting down the appeal. Parties may go to the “Resource Centre for Unrepresented Litigants” at Room LG105, Lower Ground Floor 1 (LG 1), High Court Building for further enquiries or getting relevant materials for the application.

**Refusal of Leave to Appeal**

3. When the application for leave to appeal to the Court of Appeal is refused by a Justice of the Court of Appeal, the refusal will be the **Final Decision** pursuant to Section 33(4) of the Minor Employment Claims Adjudication Board (MECAB) Ordinance, Cap. 453; Section 29A(3) of the Small Claims Tribunal Ordinance, Cap. 338 and Section 35A(3) of the Labour Tribunal Ordinance, Cap. 25 of the Laws of Hong Kong.